

# Corrina's One Page Profile



## *Like and Admire*

- Enthusiastic
- Resilience
- Positive
- Friendly and supportive
- Dedicated
- Well organised
- Wicked sense of humour
- Confident
- Approachable

## *What's important to me at work ...*

- Being organised– having a 'to do' list for each day and to have planning and resources ready for each lesson– ticking things off provides me with a sense of achievement
- Being kept in the loop of information beyond what is happening within my year group- this is so that I have an overview and can help parents and members of staff if they have any questions.
- Understanding the purpose of a task, where it fits in within the bigger picture and the impact that it will have on me, my team, the children and standards.
- Being given realistic time frames to complete tasks in and for people to understand that it will not be the only job on my 'to do' list
- Having time with my team and other colleagues to share ideas and to share the workload
- To have clear expectations about what my job role is, my roles and responsibilities and how this fits in within the whole school context
- Being in a positive working environment– just giving me a smile makes me feel positive. I also like to know when I am doing something well and given constructive comments when things could be better
- Not to be interrupted during teaching time and being expected to carry out a task when I should be with my class
- Having someone that I can turn to about any worries or concerns that I have and to know that I will be listened to. Knowing that people have an understanding that if I'm speaking up that it has taken a lot of courage for me to do so

## *How to support me well at work...*

- Have an understanding that although I am flexible I also like to be very organised and changes to my daily routine can take time for me to process how the changes can work for me
- Be clear with information that you give me and understand that I may ask for clarification so that I can process the information and be clear about what the expectations are and what I need to feedback to my team
- Provide points throughout the school term where I can touch base with all members of the team I work within– not just fellow teachers- so that all members of the team can be on board with our aims and overall outcome
- When you ask me to do complete a task, check what else I have on my 'to do' list and help me prioritise the tasks, as well as allocate/provide time for them to be completed in.
- Make it clear to me what you expect of me as an individual within the management team and what /how I contribute to the whole team- having this written down also helps me so that I can refer to it during the school year to ensure I am fulfilling my job role.
- Small gestures such as a smile or 'Good morning' help to brighten up my day and make me feel positive
- I thrive on praise and I like to know when I'm doing a good job- just a quick email to say 'well done' or 'thank you' makes me feel appreciated.
- When I am with my class I want to spend time with the children to help bring their learning forward– email me rather than phone if you need me so that I can pick these up and respond to them when I am not with my class
- Take time to listen to me and check in with me to make sure I'm ok, I often bottle things up and blow things out of proportion and feel like things are out of hand when there is often a solution to help me resolve my anxieties. You will know when I am feeling anxious because I often go quiet.